






## Take 5 steps to wellbeing Project Planning Tool

Project Name:	Take 5 elements supported	Connect 	Keep  learning	Be  active	Take  notice	Give 
<p><b>Take 5 Outcomes</b> What the project will achieve.</p>	<p><b>Outputs</b> The activities that will happen</p>	<p><b>Inputs</b> What resources you need to make it happen</p>	<p><b>Milestones</b> When things happen and who will do it</p>	<p><b>Evaluation</b> How you will know how well you are doing</p>		